



Holy Cross Catholic Primary School
Return to School March 2021 Plan and Risk Assessment

This document is to explain what we are doing and why we are doing it.

Parents and Carers: Please talk through the ideas in this document with your children.

	What we are doing	Why we are doing this
BASC	<p>Breakfast Club (20 spaces): 7.45-8.30 Drop off at Pedestrian Gate on Beaumont Road. Please ring 07398477727 Please arrive before 8 am to be admitted to Breakfast Club.</p> <p>After School Club (20 spaces): 3.15 - 6pm Please ring 07398477727 when collecting from the Pedestrian Gate on Beaumont Road.</p> <p>2m social distancing will be in place with children sitting in class bubbles or sibling bubbles in the hall. All surfaces and contact points are washed down after each session. Children have a plastic wallet containing materials and stationery for their own personal use.</p> <p>Hands will be washed before and after sessions. Only one child at a time is allowed in the toilet.</p> <p>Please continue to book in by contacting the school office and pay for the sessions via Parent Pay as usual. You will need to book both a week in advance so we can ensure we have staffing cover. Please call the office for further advice or support with bookings.</p>	<p>Many of you indicated that you would need this support as you go back to work.</p> <p>Places are capped at 20 so as to accommodate social distancing when we have children from different bubbles in the hall. The large space allows us to seat the children in bubbles 2m apart.</p> <p>Soapy water and detergent kills any virus that may find itself on surfaces.</p> <p>Frequent hand washing should prevent spreading the virus.</p> <p>Contactless payments via ParentPay are safer. We have capped numbers at 10 so it is essential to book in advance to ensure staffing cover for the sessions.</p>
Social Distancing	<p>Children will remain in their own class bubble.</p> <p>KS2 classrooms will be organised into rows and children will face forwards. KS1 classes will seat children in consistent groups.</p> <p>Where possible each bubble will maintain social distancing from other bubbles with playtime and lunchtime timetabled to avoid groups coming into contact with one another. Children will not access public areas of the school. The library is timetabled to allow groups to change books.</p>	<p>Scientific evidence shows that by keeping children in the same groups throughout the day, the risk of infection spreading is kept within these groups and not able to spread across the whole community.</p> <p>This will limit face to face contact.</p> <p>This means if one child in a bubble tests positive, only the bubble will need to isolate.</p>

	<p>Books and games can be shared within the bubble and cleaned regularly. Children will have their own packs of frequently used items – e.g. stationery.</p> <p>Where they have more than one teacher, the children will remain in their own class while the teacher will move. The teachers will social distance, wear visors and maintain good hand hygiene at all times.</p>	<p>Where incidental contact happens across classes, staff will keep a log of who and when so we can let parents know.</p> <p>To reduce transference of the virus.</p> <p>Teachers are able to maintain good hand hygiene practice and social distance more effectively.</p>
Lunchtimes	<p>Lunchtimes will be staggered. Tables are placed in the hall to allow two bubbles to eat at the same time, maintaining 2m distance with tables set up at the front of the hall and tables at the back of the hall. Children will sit facing the same direction to avoid face to face contact. Each class has an allocated Meal Time assistant.</p> <p>Meal choices will be provided by CaterEd as was the case before COVID. If you need to purchase one, please order in class and pay via Parent Pay as usual. CaterEd also has their own rigorous risk assessment to ensure this is in line with school and Government guidelines. You can also send your child into school with a packed lunch. All uneaten packed lunch will be taken home.</p> <p>Surfaces and contact points will be wiped down before arrival and leaving, ready for the next group by our designated 'COVID cleaner'.</p>	<p>It is more hygienic not to eat in the classrooms and the hall is large enough to cater for two bubbles with social distancing between the bubbles</p> <p>.</p> <p>This cuts down on the necessity for staff to work across bubbles. If a bubble has to self-isolate, this limits the impact on staffing.</p> <p>School lunches will be provided as before and ordered each morning in class. They will continue to be paid via Parent Pay, to allow for contactless payment.</p> <p>Soapy water and detergent kills any virus that may find itself on surfaces.</p>
Breaktimes	<p>Break times and lunch times will be staggered and play areas designated to each group of children There will be playtime equipment allocated to each bubble and kept in their classroom. The equipment will not be shared during a single playtime and will be cleaned after use.</p>	<p>This will ensure groups do not mix</p> <p>This reduces the risk of cross-group infection whilst keeping the children occupied at playtime.</p>

<p>Pick up and drop off</p>	<p>Drop off and pick up will continue to be staggered with KS1 using the side gate and KS2 using the main gate.</p> <p>DO NOT ACCESS THE SCHOOL SITE UNTIL INVITED BY A MEMBER OF STAFF TO DO SO.</p> <p>Y1//2 parents - Please wait along the footpath on White Friars Lane.</p> <p>Y3/4 parents - Please wait by Tesco's or further along Ebrington Street.</p> <p>Y5/6 parents should wait outside the church along the road, with 2m distance across the road to avoid crowding at the gate and forcing others to move onto the road.</p> <p>Do not arrive early.</p> <p>Only one adult to bring and collect children from school. If children walk themselves to school, make sure they are familiar with these times and routines.</p> <p>Drop off Times</p> <p>8.30am- JK Rowling, Michael Morpurgo and Roger Hargreaves</p> <p>8.40am- Philip Pullman, Quentin Blake and Eric Carle</p> <p>8.50am- Emma Carroll, Roald Dahl and Allan Ahlberg.</p> <p>9am - Julia Donaldson</p> <p>Pick up times</p> <p>2.50pm- Julia Donaldson</p> <p>3.00pm- JK Rowling, Michael Morpurgo and Roger Hargreaves</p> <p>3.10pm- Philip Pullman, Quentin Blake and Eric Carle</p> <p>3.20pm- Emma Carroll, Roald Dahl and Allan Ahlberg.</p> <p>Siblings arrive/leave at the earlier time.</p> <p>Late arrivals will need to wait until 9.10am.</p> <p>All adults will be asked to wear face coverings when coming onto the school site.</p> <p>There are waiting spots spaced 2 m apart in the playground and along the pavement outside. Please wait on one of these.</p> <p>Please do not allow your children to run around whilst they are waiting.</p> <p>Children will hand wash on entry to school and before leaving at the end of the day. They will also hand-wash at snack times and lunchtimes and after using the toilet. They will use hand sanitiser for the rest of the day.. We have provided sanitiser inside and outside every class.</p>	<p>Staggered pick up times limit the number of people on site at a time limiting the chance of cross-contamination.</p> <p>One adult limits the chance of cross-contamination. We will keep a central record of which children are allowed to walk home as part of keeping children safe.</p> <p>Face coverings limit the chance of transference in areas where people are congregating..</p> <p>Handwashing is the most effective way of limiting cross contamination</p> <p>We recommend that children handwash as soon as they get home.</p> <p>This will help us to reduce the likelihood of cross-contamination from home/school.</p>
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	<p>Please aim to arrive and pick up on time. We ask that families don't stop to chat so as to reduce the risk of cross-infection and congestion.</p> <p>All mobile phones to be in a named, sealed bag to be given to the class teacher.</p>		
	<p>Where entry and exit points are shared they are cleaned at all transition points</p> <p>Wherever possible please ring the office rather than come in. Most queries can be answered over the phone.</p> <p>If you have been invited to come onto the school site, please stay by the front door behind the table. The office staff will deal with queries and/or requests through the glass.</p> <p>Please use hand sanitiser as you come in and out.</p>		<p>Just like the supermarkets, we are trying to maintain a safety barrier between adults to protect everyone.</p>
Infection Control	<p>Children will be taught in their class groups. All desks will be facing forwards.</p> <p>Where possible each bubble will maintain social distancing from other bubbles.</p> <p>Books and games can be shared within the group – cleaned regularly.</p> <p>Children will have their own packs of frequently used items – e.g. stationery. Pencil pots to be put away.</p> <p>All bubbles have their own designated cloakroom areas so that coats and belongings from different bubbles are kept separate.</p>		<p>This reduces the risk of cross-group infection.</p> <p>Each child will have their own tray to keep their things in.</p> <p>This reduces the risk of cross-group infection.</p>

<p>Infection Control</p>	<p>Children are not to bring in any equipment from home</p> <p>The only exception to this is their lunchbox/drink bottle or bags to meet individual health care needs.</p> <p>Children will take reading books home on a Monday and keep until the Friday. They will sanitise their hands before and after choosing their books. When they return their books on Friday, they will go into quarantine until Monday. The library is strictly timetabled and teachers will keep a selection of books in the classroom for the children to choose from.</p> <p>There will be no whole group assemblies or gatherings inside. We will continue with our Friday Celebration Assemblies via Zoom.</p> <p>Each group will have their own entrances/exits into school.</p> <p>Adults to monitor corridors and toilets/handwashing. Adults will clean down spaces at changeover points- e.g. break / lunch.</p>	<p>This reduces the risk of cross-group infection.</p> <p>The infection could be spread from household to school or school to home.</p>
<p>Infection Control Ctd</p>	<p>If your child has any of the three key symptoms, you must not bring them into school. These are:</p> <ol style="list-style-type: none"> 1. A high temperature; 2. A loss of sense of smell or taste; 3. A new continuous cough lasting more than an hour, or 3 coughing fits in a 24 hour period. <p>If your child has any one of these symptoms, you must isolate and book a test. They can return after a negative test result. www.gov.uk/get-coronavirus-test or through ringing 119.</p> <p>If families continue to have problems getting through or the offer is not practical, for example the test offered is a long distance to travel then use the following email address to request a test: d-ccg.cornwalldevon.urgenttesting@nhs.net You do not need to isolate for other reasons.</p>	<p>It is believed that children present with a range of symptoms (and none)!</p> <p>If your child is unwell with any other symptoms we would advise you to keep them home if you normally would. A tummy bug is 48 hours after the last bout.</p> <p>If they have a cold or a sore throat but are otherwise fine, these are not symptomatic of COVID. You can send your child in and we will monitor and call you if we have any concerns.</p>
	<p>If a child becomes unwell with any COVID symptoms we will call you immediately. Parents will need to collect their child from the back gate as soon as you can. In this instance they will wait in the SEND room with a member of staff with them who will need to wear full PPE. We will accompany them down the external stairs to the back gate. You will be asked to self-refer for a test and let us know the outcome. We will advise parents if a child tests positive in a bubble or class.</p>	<p>This means we can isolate any possible infection immediately.</p> <p>Other members of the household of a child who is symptomatic should isolate for 10 days or until a negative test result is received. If a member of the family tests positive then the whole household need to isolate for 10 days from the onset of the symptoms</p> <p>Parents should let school know via covid@holycross.plymouth.sch.uk</p>

	<p>If we are notified of a child or staff member who tests positive for COVID following their LFD test, this will be followed up by a PCR test. The class bubble children and the staff members will need to self-isolate. If the LFT result is confirmed by a positive PCR result, the bubble will self-isolate for 10 days. If the LFT result is followed by a negative PCR test, the bubble will be brought back to school. School will call parents to ask them to collect their child and any siblings, while we contact Public Health England. They will support us with Test and Trace and we will then let you know which children need to isolate for 10 days.</p> <p>You will also need to provide details of who you have been in close contact with as part of the NHS Track and Trace scheme.</p>	<p>This follows Government advice about infection control</p>
	<p>If we are notified of a family member displaying symptoms, the whole family will need to self-isolate for 10 days or until there is a negative test, as directed by Government advice.</p>	<p>This follows Government advice about infection control</p> <p>Families should contact the school via the covid email covid@holycross.plymouth.sch.uk</p>
	<p>If we are notified that a family has been contacted by Track and Trace, the family should follow the guidelines given by the Track and Trace system.</p>	<p>This follows Government advice about infection control</p>
	<p>Children will sometimes work in their own books and sometimes on paper and have their own stationery packs. Verbal feedback will be provided in line with our COVID Feedback Policy. When marking books, teachers will follow good hand sanitisation practice.</p>	<p>This will limit cross-contamination.</p>
Sanitising and Cleaning	<p>Every room in the school will have access to a sink with detergent and cleaning cloths.</p>	<p>This will enable cleaning throughout the day</p>
	<p>On entry in the morning, children will wash their hands. Children will not bring bags in or anything from home other than packed lunches/drinks bottles and book bags. In cloakrooms, children will be spaced and use named pegs.</p>	<p>Handwashing on entry reduces the spread of infection from home to school.</p>
	<p>Rooms used for each group will have the items touched the most often (door handles, taps) wiped down on entry, breaktimes and lunchtimes and recorded on the record available.</p>	<p>This will significantly reduce the possible spread of infection.</p>
	<p>Chrome books are to be wiped with a damp cloth and disinfectant after group use.</p>	<p>Hard surfaces can carry the virus for much longer than soft ones.</p>
	<p>Reception children's resources, including books and games can be shared within the group – cleaned regularly.</p>	<p>Equipment that is to be rotated needs to be sanitised or quarantined before it is used by different children.</p>
	<p>Staff will rotate some of the small world toys e.g. dinosaurs/lego over the week to allow it to be disinfected at the end of each day.</p>	
PPE	<p>Staff will wear visors or face coverings in school. Children do not need to wear face coverings.</p>	<p>As a Trust we are following Government guidelines.</p>

	Full PPE will be worn for intimate care and in the case of a child becoming symptomatic		
	There is no need for children to come to school wearing PPE		<p>The greatest carrier of the virus is mucus. The risk to staff in managing children's face masks during the day is very high because they are likely to want to take it off and put it on several times. It is unhygienic to have face masks lying around or discarded.</p> <p><u>If your child needs to wear PPE for transport or on a bus they will need a sealed bag to store it in during the day and will be asked to remove it at the gate then put it on as they leave.</u></p>

Learning	<p>Learning will be delivered remotely using Google Classrooms if a child/bubble is self-isolating. If a child does not attend out of parental choice, the school is not under any legal obligation to provide remote learning but this will still be accessible via Google Classroom.</p> <p>When a child/bubble needs to self-isolate, the class teacher will set up a Google meet with the child and parents for the first day to go through expectations.</p>		<p>All lessons are shared on Google Classroom for children.</p> <p>JD's learning is shared via CClass Dojo.</p>
	Staff will be sharing a short presentation in school with the children weekly to remind children about good hand hygiene and distancing.		This means there will be a consistent message to all children about the way we are going to keep each other safe in school.
	<p>All children have logins for IXL, Google Classrooms and TTRS.</p> <p>All lessons are being shared on Google Classroom/Class Dojo.</p> <p>All children who are self-isolating are expected to access remote learning, provided they are well enough and not symptomatic.</p>		<p>This is to ensure all children can access all learning.</p> <p>All children who are self-isolating are expected to engage with remote learning daily so we can support families with routines and keep children learning.</p>
PE	<p>PE lessons will continue for those attending school.</p> <p>On a PE day, children will be asked to come to school in their PE kits. Navy jogging bottoms are to be worn on colder days rather than shorts and trainers. Children will be in their PE kit all day and at lunchtime and breaktime so we want them to be warm and comfortable.</p> <p>If equipment is used it will be cleaned or quarantined for 72 hours.</p>		<p>This requires little or no equipment. If equipment is used it will be per bubble or sanitised in between times.</p> <p>This is so that children do not need to change in school to significantly reduce the spread of infection.</p> <p>This will significantly reduce the possible spread of infection.</p>

Uniform	<p>Children are required to dress smartly and appropriately, and uniform will be required although reasonable adjustments may need to be made. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.</p> <p>School shoes should be worn. Long hair must be tied up.</p> <p>PE: Children can come into school in their PE kits and wear them all day on their PE days. We recommend navy leggings or jogging bottoms, their PE tops and school jumpers. As it will be the autumn and winter term, children will need to wear joggers or leggings rather than shorts in the colder weather. This is because they will be outside.</p>	<p>We are following the Government guidance on this.</p> <p>Children may want to wear an extra layer under their uniform as ventilation requires that classroom windows are open.</p> <p>Ensure hands are washed thoroughly when they arrive home.</p>
Extra-Curricular Activities	<p>There will be no extra-curricular activities until Easter at the earliest as the primary reason for offering this is to provide wraparound care which we already have in place with After-School Club and Breakfast Club. Should this change we will be in touch.</p>	<p>This follows Government advice about infection control.</p>

Please be aware there is an ever-changing picture. We will continue to update you and communicate with you via Class Dojo if circumstances change.