



**HOLY CROSS CATHOLIC PRIMARY SCHOOL**  
**Executive Headteacher**  
**Mr P. Cotter B.Ed**

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2 Beaumont Road, St Judes, Plymouth, PL4 9BE Tel: 01752 225420

E. Mail: [holy.cross.rc.primary.school@plymouth.gov.uk](mailto:holy.cross.rc.primary.school@plymouth.gov.uk) Web site: [www.cathedral-school.eschools.co.uk](http://www.cathedral-school.eschools.co.uk)

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Dear Parents /Carers

Monday 5th November 2018

**Pencil Cases**

We are currently reviewing our classroom practices in the Lower Key Stage 2 classes and have decided that the children will no longer be allowed to have pencil cases in the classrooms. We ensure that every child has access to the equipment necessary to successfully access their learning and would like to reassure you that the quality of your child's learning experience will not suffer in any way. There have been several influencing factors behind our decision, the primary ones being that pencil cases are a cause for distraction when on the desks as well as many of them being too big to fit within the children's trays.

The children will still be allowed pencil cases during free time (break and lunch) however, this is under the understanding that they will remain in their school bags outside of these times. The school will accept no liability for any items lost or damaged.

Thank you for your understanding with this matter.

Yours sincerely

Paul Cotter  
Executive Headteacher  
[p.cotter@cathedral.plymouth.sch.uk](mailto:p.cotter@cathedral.plymouth.sch.uk)

Dawn Potterton  
Head of Schools  
[dpotterton@holycross.plymouth.sch.uk](mailto:dpotterton@holycross.plymouth.sch.uk)